



211 (21)  
**TOWN OF ACTON**  
472 Main Street  
Acton, Massachusetts, 01720  
Telephone (978) 929-6640  
Fax (978) 929-6340

**Recreation Department**

# MEMO

DATE: January 31, 2013  
TO: Steve Ledoux Town Manager  
FROM: Maura Haberman  
RE: Donation Acceptance – Dunkin' Donuts

\$500 Fiscal  
\$2,300 Product Value  
**Total Value: \$2,800**

For your acceptance, a fiscal donation has been received in the amount of \$500 and a product giveaway valued at \$2,800 has been received on behalf of Dunkin' Donuts Corporation -Big Fish Promotions, LLC, 80 Commerce Street, Glastonbury, CT, 06033. This donation was given for the following 2013 event:

1. **Winter Carnival (acct #3751):** \$500 donation and \$2,300 product value for sampling for public at event.

The fiscal donation will be used to support this designated event overhead costs.

Thank you.

3751  
Special event

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS

3751  
**BIG FISH PROMOTIONS, LLC**  
80 COMMERCE STREET  
GLASTONBURY, CT 06033

TD BANK  
51-309/111  
1/29/2013

23533

PAY TO THE ORDER OF Town of Acton \$ \*\*500.00

Five Hundred and 00/100 \*\*\*\*\* DOLLARS

Town of Acton  
Recreation Department  
472 Main Street  
Acton, MA. 01720

MEMO: Recreation - 01162013-1

HEAT SENSITIVE  
RUB AREA TO VERIFY

AUTHORIZED SIGNATURE

023533 011103093 4265519327